

**Beaver Dam Unified School District  
Board of Education Minutes**

**Planning Committee Meeting**

**March 27, 2017**

A meeting of the Planning Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 6:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Administration present: Crystal Bates, High School Principal, John Casper, Middle School Principal, Mark DiStefano, Director of Human Resources, Sandra Garbowicz, Director of Teaching and Learning, Steve Vessey, Superintendent, Anne-Marie Woznicki, Director of Business Services, and Matt Ziebarth, High School Social Studies Teacher.

Ms. Woznicki shared the preliminary budget projections for 2017-18. She reviewed the projected changes in revenue and expenditures, which currently net a deficit of \$312,643. She explained that the draft is built on many assumptions and a balanced budget will be presented this summer for adoption.

Ms. Bates and Mr. Ziebarth presented a proposal for high school students to travel to Washington DC from June 17-22, 2018. The trip will be open to all high school students in grades 9-11, with the target group being students going into their junior and senior years since they will have completed US History and US Government courses. The trip is all-inclusive through an educational travel company and includes visits to monuments and other educational sites. They also reviewed the eligibility criteria for students to participate.

Mr. DiStefano reviewed a list of summer maintenance projects along with the costs of the projects. The total cost for the projects will be funded with designated maintenance summer project funds. He also shared future summer maintenance projects and other projects that are not part of the summer projects but will need to be addressed in the coming years.

Mr. DiStefano explained that the current fleet of landscaping and grounds equipment is in need of updating. One of the front mount mowing tractors is beyond reasonable repair and needs to be replaced. The projected cost of a new tractor is \$16,545 and the trade-in value of the old tractor is approximately \$2,500. This purchase request will be presented for board approval at the April board meeting. If approved, the bid process will begin as soon as possible.

Mr. DiStefano presented the certified staffing plan for 2017-18. He reviewed the current vacancies and the plan to fill the positions. High School staffing will decrease by 1.0 FTE, which is a temporary deduction through attrition in Technology Education.

The next Planning Committee meeting is scheduled for April 17<sup>th</sup>.

Minutes submitted by Laura Lerwick, Committee Chair.